

MINUTES

SCHOOL COMMITTEE MEETING

Location: 5 West Street, School Committee Room

**AUBURN TOWN CLERK
REC'D OCT 5 2023 PM1:08**

September 20, 2023 6:00 p.m.

In Attendance:

Absent

Zoom

Jessie Harrington

Cecelia Wirzbicki

Meghan McCrillis

Stef Parker

Brooke Wrenn

Samantha Rapahel

Beth Chamberland, Superintendent

Alan Keller, Assistant Superintendent

Isabella Faber, Student Representative

Greg Walton, Director of Pupil Services

Brianne Pulver, Food Services Director

Katie Luby, AEA President

Karen Ballway - AEA Vice President

CALL TO ORDER:

Jessie Harrington called the meeting to order at 6:00p.m.

Meghan McCrillis read out loud the Auburn Public School Vision & Commitment.

CITIZENS' COMMENTS: None

SPECIAL RECOGNITIONS: None

Minutes: None

SUPERINTENDENT'S REPORT:

STUDENT REPRESENTATIVES REPORT:

Isabella Faber:

- Looking back on what has already happened since the start of the year:
 - The Senior class has already gone on a field trip to Apex which was super fun.
 - Class officers have been elected, as well as student council positions. Posters are still hanging in the hallways.
 - Jr class has been holding a fundraiser selling donuts to raise money for class activities.
- Clubs have started back up again.
- In the same vein, Fall sports are in full swing and the turnouts for games have been pretty good so far.
- Speaking of sports, Homecoming is approaching.
 - The football game will be the night of Friday the 29th, and the field hockey and soccer teams will have games running all day on Saturday the 30th.
 - The Homecoming dance is the night of the 30th, and tickets will be on sale starting this Monday \$15 if you buy them in advance, \$20 at the door. Some of the money will go to the senior class.
 - The theme days for homecoming week have just been released:

Monday: Jersey Day

Tuesday: Soccer Mom vs BBQ Dad

Wednesday: Barbie (on Wednesdays we wear pink)

Thursday: Circle of Life (dress your age)

Friday: Auburn Spirit Day

Unfinished Business: None

New Business

Upgrades of Doors and Windows at Various School Buildings

Dr. Chamberland: The School Department would like to request funding in the amount of \$95,800 from Town funds for the installation/upgrades of doors and windows at various school buildings throughout the District, in a collaborative effort to continually improve the security of our students and faculty. We are seeking your approval and support of this request, in order for the Town to present a Warrant Article at the Fall Town Meeting scheduled for October 24, 2023.

Jessie Harrington entertained the motion to approve the School Department's request for \$95,800 from Town funds for the installation/upgrades of doors and windows at various school buildings throughout the District in an effort to improve the security of our students and faculty.

Brooke Wrenn made a motion to approve the School Department's request for \$95,800 from Town funds for the installation/upgrades of doors and windows at various school buildings throughout the District in an effort to improve the security of our students and faculty. Samantha Raphael seconded the motion, it was unanimously approved.

Food Services Director

Dr. Chamberland: As you know, in the spring of 2023, Brianne Pulver became the new Director of Food Services for the Auburn Public Schools. Brianne comes to us with extensive experience in school food service and tonight, she will introduce herself and share her ideas and goals for the 2023-2024 school year.

Dr. Chamberland introduced Brianne Pulver to the committee and invited Brianne to address the committee and tell them a little about herself.

Brianne Pulver addressed the committee:

A bit about myself, I have spent my entire career working and studying school meal programs. I have been in the school lunch field since 2015 and have been a director since 2019. My Associates Degree is in Culinary Arts and a Bachelors in Culinary Nutrition/Minor in Child Psych from Johnson and Wales and just completed my Masters in Leadership Studies from Roger Williams University in July 2023. Auburn Public Schools has been my dream district to work for and I am hoping to make an impact on the nutrition of the students here.

The program was awarded \$21,281 to purchase local foods for schools, the program seeks to strengthen local food systems and ensure all children across the Commonwealth have access to high quality local foods at school. This includes meats, produce, milk and dairy products

Vendors we have used in September are Breezland Orchard, Garelick Milk, and Gibson Farm Dairy.

With Universal free meals in MA we have increased our staff and have welcomed 4 new members that are part of the Auburn Public Schools community and a new Assistant Director.

We are offering a hot breakfast at most schools. Our goal is to expand the breakfast offering and remind students of the meal pattern and how they can be savvy when

choosing their meals breakfast or lunch. We have up to two scratch main entrees a week district wide, at AHS we have a fully stocked salad bar where students can build their own entree salad or take a side salad. Entree salads offered daily at AMS and starting at Swanson intermediate in October.

I would like to spend this year studying what the children of APS are looking for in their meal choices and will be attending the AHS advisory and creating a Food For Thought club that will meet regularly to discuss menu options, cooking practices, vendor food shows, and regulations for the NSLP & SBP at APS.

The program is also looking to rehab the kitchen at Bryn Mawr during the summer months and conduct routine maintenance on equipment.

Brooke Wrenn said she is blown away by the changes that have been made.

Samantha Raphael said it would be beneficial to offer snacks to the students in the afterschool programs.

Beth Chamberland said Brianne has done a lot of hiring and promoting within the school and it has made a huge difference.

Jessie Harrington asked if the grant renews every year.

Brianne Pulver said yes and no. It has the potential that as long as the state is issued the grant again, we can continue.

Food Service Collaborative Agreement Letter for FY24

Dr. Chamberland: Auburn Food Services participates in the Massachusetts School Buying Group (MSBG) for collaborative bidding of our district purchases of foods and beverages. All bids have been accepted and awarded by MSBG for FY24. A letter is presented to the School Committee to acknowledge the award recipient companies and request their vote of approval and acceptance. Bids were awarded according to MGL Chapter 30B and meet additional USDA School Nutrition Program requirements for procurement.

Jessie Harrington entertained the motion to approve the MSBG bid for district purchases of food and beverage for the 2023-2024 school year.

Samanth Raphael made a motion to approve the MSBG bid for district purchases of food and beverage for the 2023-2024 school year. Brooke Wrenn seconded the motion, it was unanimously approved.

Special Education

Dr. Chamberland: Mr. Walton, Director of Pupil Services will provide an overview of our special education programming since he stepped in as Director.

Dr. Chamberland invited Mr. Walton to speak to the committee.

Mr. Walton:

- Auburn Special Education Parent Advisory Council (SEPAC) is looking for new members. I urge parents to join.
- We have worked hard to keep students in-district and reduce our out placements.
- Started therapeutic classrooms at SWIS, AMS & AHS..
- Due to these new programs we have been able to keep 4 students in the district with the proper services.
- Unified basketball has started and there is a game next week.
- Unified bocce has started at the Middle School.
- AMS has received a national banner of recognition from the Special Olympics.
- Hiring has been instrumental. All professional positions are fulfilled. Filling the support staff roles is still underway.

Jessie Harrington said she was happy we are able to keep students in the district and support them.

Beth Chamberland said we just learned today about the Middle School receiving the national banner and we will have them at a later meeting to be recognized. Also, Greg has one amazing job interviewing and hiring.

Brooke Wrenn said she sat next to Mr. Walton at the 2023 graduation and she was impressed with his interaction with the students.

Meghan McCrillis said her son is happy to see his friends from PAK have followed to SWIS and he is able to see them.

Negotiations 2024-2026

Dr. Chamberland: This year we will negotiate the AEA contract which includes the School Nurses. We will also negotiate with the ABA Bargaining Unit later in the school year. A School Committee member is welcome to join the negotiating team and we seek your recommendation. If the Committee chooses not to participate, I can provide updates throughout the year in Executive Session.

Jessie Harrington entertained the motion to appoint a school committee member to serve as the School Committee representative on the negotiating team for AEA negotiations.

Meghan McCrillis made a motion to appoint Jessie Harrington to serve as the School Committee representative on the negotiating team for AEA negotiations. Brooke Wrenn seconded the motion, it was unanimously approved.

Samantha Raphael stated she would recuse herself from all AEA negotiations and executive sessions where it will be discussed. .

Thank you letter from Pakachoag Elementary School

Dr. Chamberland: Ms. Stanick has shared a thank you letter sent to the grandparents of two of her students. They graciously donated their time and money to beautify the front of Pakachoag School by weeding, painting planters and planting mums. We thank Mr. & Mrs. Robert Post for their generosity.

TEACHING AND LEARNING REPORT:

Alan Keller: Auburn was accepted into the state's first Instructional Leadership Institute which took place in August at Tufts University. Our team representing the High School, Middle School and Swanson Road was divided into two tracts: K-5 math and Grades 3-8 literacy. Over the course of the three days, Marybeth Philbin, Jessica Young, Jen DeMeglio, Paula Reno, Erin Kane and I had the opportunity to examine relevant, real-world, grade-level work, practice building equity-centered routines, and deepen our understanding of high-quality instructional materials ensuring all of our students are engaged in the rigor of Massachusetts ELA and math frameworks.

BUSINESS/FINANCIAL REPORT: None

Executive Session:

At 6:39pm Jessie Harrington entertained the motion to adjourn into executive session to discuss the bargaining position with non-union personnel that could be compromised if discussed in open session. We will not return to open session.

Megan McCrillis made the motion to adjourn into executive session to discuss the bargaining position with non-union personnel that could be compromised if discussed in open session. We will not return to open session. Samantha Raphael seconded the motion, it was unanimously approved.

Meeting adjourned into executive session at 6:39pm.

Roll Call Vote
Adjournment

Respectfully submitted,

Mandy Williams

Recording Secretary

Referenced Documents:

Food Service Collaborative Agreement Letter for FY24

Thank you Letter to Mr. & Mrs. Post from Pakachoag

Approved 10-4-23

Auburn School Committee Meeting Agenda
5 West Street, Auburn, Massachusetts 01501

September 20, 2023 - 6:00 p.m.

Join Zoom Meeting
<https://auburn-k12-ma-us.zoom.us/j/85712823082>

Meeting ID: 857 1282 3082
Television: Charter Channel 194

YouTube: ACTVAUBURN

Call to Order:

The meeting of the Town of Auburn School Committee is being conducted both in person and remotely, consistent with Chapter 107 of the Acts of 2022, which suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible physical location. Further, all members are allowed to participate remotely as long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting.

For the public to join the meeting remotely through Zoom, please use the link posted on the agenda on the Town's Website.

All supporting materials that have been provided to members of this body, is available on the Town's website. The public is encouraged to follow along using the posted agenda.

Please note that this meeting is being recorded by Auburn Cable Television. Thank you.

Pledge:

Our Vision: The Vision of the Auburn Public Schools is to educate and prepare students for the opportunities and challenges of a changing world.

Our Commitment: We will create, maintain, and support an environment that fosters a sense of belonging for all students in our schools respecting race, color, sex, religion, national origin, sexual orientation, gender identity, homelessness, poverty, spoken language and ability.

CITIZENS' COMMENTS: *Per School Committee Policy BEDH, speakers will be allowed up to three (3) minutes to present their material and must begin their comments by stating their name and town precinct. The public comment section shall not exceed 15 minutes and all speakers are encouraged to present their comments in a respectful manner. Topics for discussion should be limited to those items within the School Committee's scope of authority: review and approval of the school district budget, the performance of the Superintendent and the policies of the District.*

SPECIAL RECOGNITIONS:

MINUTES: None

STUDENT REPRESENTATIVES REPORT:

SUPERINTENDENT'S REPORT:

UNFINISHED BUSINESS:

NEW BUSINESS:

Upgrades of Doors and Windows at Various School Buildings

Action

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Recommended Motion to approve the School Department's request for \$95,800 from Town funds for the installation/upgrades of doors and windows at various school buildings throughout the District in an effort to improve the security of our students and faculty.

Food Services Director

Information

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Food Service Collaborative Agreement Letter for FY24

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Recommended Motion to approve the MSBG bid for district purchases of food and beverage for the 2023-2024 school year.

Negotiations 2023-2024

Action

This year we will negotiate the AEA contract which includes the School Nurses. We will also negotiate with the ABA Bargaining Unit later in the school year. A School Committee member is welcome to join the negotiating team and we seek your recommendation. If the Committee chooses not to participate, I can provide updates throughout the year in Executive Session.

Recommended Motion.....to appoint (Member's Name) to serve as the School Committee representative on the negotiating team for AEA negotiations.

Special Education

Information

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Thank you letter from Pakachoag Elementary School

Information

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BUSINESS/FINANCIAL REPORT: - Nothing for this meeting.

Executive Session: If needed for Negotiations

Action

Recommended Motion.....to adjourn into executive session to discuss the bargaining position with personnel that could be compromised if discussed in open session. We will not return to open session.

Adjournment Roll Call Vote:

Food Services Director Information

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 OFFICE OF THE SUPERINTENDENT
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 508-832-7757 (fax)

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Food Services Director
 Brianne Pulver
bpulver@auburn.k12.ma.us

Auburn High School
 Daniel DeLongchamp
 Principal
 Melissa Labeaume
 Assistant Principal

Auburn Middle School
 Gregg Desto
 Principal
 Matt Carlson
 Assistant Principal

Swanson Road Intermediate School
 Susan Lopez, Ed.D.
 Principal
 Jessica Pitsillides
 Assistant Principal

Bryn Mawr School
 Brooke Beverly
 Principal

Pakachoag School
 Jennifer Stanick
 Principal

School Committee
 Jessie Harrington
 Chairperson

Meg McCrillis
 Vice Chairperson

Members:
 Brooke Wrenn
 Samantha Raphael
 Stef Parker

Date: September 20, 2023

To: Auburn School Committee Dr. Elizabeth Chamberland, Superintendent

From: Brianne Pulver, Food Services Director

RE: Food Service Collaborative Agreement Letter for FY24_ Massachusetts School Buying Group (MSBG) 2023-2024 Food, Non-Food and Beverage Bids

Auburn Food Services participates in the Massachusetts School Buying Group (MSBG) for collaborative purchasing of our district purchases of food, non-food and beverages. All bids have been accepted and awarded by MSBG for FY24. This letter is presented to the School Committee to acknowledge the award recipient companies with a request for a vote of approval and acceptance. Bids were awarded according to MGL Chapter 30B and meet additional USDA School Nutrition Program requirements for procurement. Accepted bids by MSBG are listed below:

Grocery and Frozen Foods	Ace Endico
Milk & Dairy	New England Ice Cream
Paper	H.T. Berry/Nex Gen
Bread and Bakery	Duva Distributors

These companies have provided the lowest bid price and nutrition information is available. Documentation for all bids is available in the office of Auburn Public Schools Food Services Office. Thank you very much for your consideration.

Additional Vendor Contracts

Additional vendor/bids that the program:

Diverted Commodity Delivery	Thurston Foods
Brown Box Commodity Delivery	Gordon Foods
Produce/Dairy	Gibson Farm
Sanitation and Warewashing Bid	SFS of New England



Pakachoag Elementary School

"STRIVE FOR EXCELLENCE"

**Dr. Elizabeth Chamberland, Ed D.
Superintendent of Schools**

Mrs. Jennifer A. Stanick
Principal
jstanick@auburn.k12.ma.us

110 Pakachoag Street
Auburn, MA 01501
Tel. (508) 832-7788
Fax. (508) 832-7787

September 6, 2023

Mr. & Mrs. Robert Post
170 Millbury St.
Auburn, MA 01501

Dear Mr. & Mrs. Post,

Thank you so very much for volunteering your time in beautifying the front of Pakachoag School prior to the start of the 2023-2024 school year.

We can't thank you enough for your time in weeding, painting the planters and planting the beautiful mums.

We are truly blessed to have partners like you who are so generous with their time and effort. You truly have set an excellent example for your grandsons, Timothy and Patrick Quaglieri.

Sincerely,

Jennifer A. Stanick
Principal

✓ Copy: Dr. Chamberland

