

SPECIAL MEETING FEBRUARY 2023

A special meeting of the Auburn Housing Authority ("AHA") was held on Monday, February 27, 2023 at 10am at the Stoneville Heights Community Room at 200 Oxford Street North.

COMMISSIONERS PRESENT: Roberta Briggs, Sharon Catino, Wayne Page, Rose Turner

COMMISSIONERS ABSENT: Monica Locker

AHA STAFF: Lori Brennan

PUBLIC COMMENT None

1. **DISCUSSION AND VOTE TO APPROVE THE CERTIFICATE OF COMPLETION FOR THE ROOF PROJECT**

After due discussion and upon motion made by Rose Turner and seconded by Sharon Catino it was unanimously

Voted: To Approve the Certificate of Completion for the Roof Project

Ayes: Roberta Briggs, Sharon Catino, Wayne Page, Rose Turner

Nays: None

Absent: Monica Locker

2. **DISCUSSION AND VOTE TO APPROVE THE REPAYMENT OF FEBRUARY 2023 RENT TO FLOOD VICTIMS**

After due discussion and upon motion made by Rose Turner and seconded by Sharon Catino it was unanimously

Voted: To Approve the Repayment of February 2023 Rent to Flood Victims

Ayes: Roberta Briggs, Sharon Catino, Wayne Page, Rose Turner

Nays: None

Absent: Monica Locker

3. **DISCUSSION AND VOTE TO APPROVE THE FISCAL YEAR END REPORTS**

After due discussion and upon motion made by Rose Turner and seconded by Sharon Catino it was unanimously

Voted: To Approve the Fiscal Year End Reports

Ayes: Roberta Briggs, Sharon Catino, Wayne Page, Rose Turner

Nays: None

Absent: Monica Locker

EXECUTIVE DIRECTOR'S REPORT

We had a flood in 3 apartments at Pakachoag Village. We've never had a loss like this before so it has been challenging. Insurance came in and decided what they would do. Asbestos was found in 1 apartment and will be remediated.

Maintenance finished installing counter tops in the back of Pakachoag Village. We are moving forward with new stoves in the correct size (20"). A change order will need to be done at some point. This expense comes out of grant funds.

They no longer make bisque colored vent hoods so we are going with white instead. I will contact MassSave to try and get new refrigerators for free. They need to be a certain age to be replaced by them.

Windows put in at Pakachoag Village have grids so don't match the old windows that don't have grids. I have no control once the Agency comes in. It's up to the State what they want to do.

I will pick new projects such as trash room doors at Pakachoag Village, mechanical room doors and stairwell floors.

I hired a new part time person in Maintenance to make it easier for Maintenance to take time off so we are in compliance.

We have a couple of State vacancies so we are using the CHAMP system to fill those. Filling Federal apartments with Veterans.

Once Spring comes Maintenance will be doing more work outside.

MEMBER ITEMS

Roberta thanked the AHA employees for doing an outstanding job.

Next meeting

PUBLIC COMMENT

NONE

ADJOURNMENT

After due discussion and upon motion made by Roberta Briggs and seconded by Sharon Catino it was unanimously

VOTED: To Adjourn

Ayes: Roberta Briggs, Sharon Catino, Wayne Page, Rose Turner

Nays: None

Absent: Monica Locker

The next meeting will Thursday, March 9, 2023.

Respectfully Submitted,


Lori Brennan, Executive Director